

Market Monday Rules and Regulations

A. Market Products

1. The use of the market is restricted to members who are bona-fide growers, crafts-persons, and producers of home-made products approved by the application selection committee.
2. IT IS ABSOLUTELY AGAINST THE POLICY OF THE MARKET FOR ANY MEMBER TO PURCHASE ITEMS AND RESELL THEM AT THE MARKET. Only categories approved for market which is produced by a member of his/her household or employee on land owned or rented by that member may be sold or given away by the vendor.
3. Locally grown or produced products can be sold at the market and are subject to the approval of market operations.

B. Market operations

1. Vendors must comply with the appropriate State and local regulations. Proper licensing, inspection and certification are responsibility of each vendor.
2. Collection and remittance of sales tax is the sole responsibility of the vendor.
3. The market is held rain or shine on Mondays and Thursdays beginning in May and ending in mid-October. The market shall operate a winter market November through April. The exact dates will be specified in the application package for each year's market. The Market hours are 3-6:30. Cancellation of the Market or early closure due to dangerous or severe weather conditions shall be at the sole discretion of the acting operations manager. Vendors may set-up at their market sites up to 1.5 hours before market opens. For safety reasons, vendors should have their vehicles and stands in place before the opening of the market. Vendors shall not begin to transact business until the designated time for the market to open. Vendors are required to remain at the market for the entire market day until the official closing time. Vendors must have their market sites dismantled, packed up, and cleaned within forty-five (45) minutes of the market closure.
4. Vendors are assigned to markets according to spaces available at market, seniority, type of product, and previous market attendance. All members will receive written notification of the market assignments and approved items. Members must retain a copy of this notification to present to the acting operations manager if requested.
5. Vendors should occupy the spaces no later than 2:30 p.m. Repeated tardiness may result in the loss of member privileges.
6. Vendors are required to notify the acting operations manager no later than noon on the market day of their intended absence at the market. The fine for each unannounced absence is equal to the normal daily fee and is payable before the vendor may sell again.

7. Each vendor must identify themselves or their business by the use of an attractively lettered sign stating their name, location, and growing practices. Vendors are encouraged to have business cards.
8. The market shall carry liability insurance to protect the market and it's organizers for their actions or any accident that may occur during market. Vendors are expected to carry their own liability insurance as well.
9. Schedule of penalties for violations

Producer-only Rule:

- 1st Violation: warning letter
- 2nd Violation: indefinite suspension or termination

Other Rules (e.g., being at market on time, securing canopy, cleaning up):

- 1st violation: verbal warning from acting operation manager
- 2nd violation: warning letter
- 3rd violation: suspension from market for one day
- 4th violation: suspension from market for one month
- 5th violation; indefinite suspension or termination

C. Membership

1. The annual application/fee for vendors \$50.00 and is non-refundable is applicant decides not to participate. If application is turn down or put on a wait list, \$50 check will be destroyed. If accepted, the \$50 fee applies towards the annual fee as designated each year.
2. Members are encouraged to attend organizational meetings as they are scheduled.
3. Any member may apply to the organizers for a leave of absence on a yearly basis. However, the member must continue to pay his/her \$50 membership fee. This will guarantee the member's current position in the market for the next year.
4. The organizers reserve the right to cancel the privileges of any members who, in the opinion of the organizers, has willfully violated the Rules and Regulations governing the market.
5. Organizing members or the acting operations manager with a designated knowledgeable assistant may inspect any farm or establishment with advance notice. Inspections will be made only with the member or his/her representative present unless otherwise permitted. Members must provide any help necessary to thoroughly document products and conditions recorded at the inspection. The member will be notified in writing of the results of the inspection within seven days of the inspection. Refusal to allow an inspection may result in suspension from the market.

6. Guest Vendors are invited to market up to two times prior to joining the market. The fee for a guest vendor is \$25 each time which will be applied towards membership if they choose to join. Annual fee will be prorated for remaining of year if guest decides to join the market. Prior members are not eligible for guest membership.